

CITY COUNCIL MEETING MINUTES
CITY OF LAKE QUIVIRA KANSAS
April 1, 2024
6:30 p.m.

Governing Body Present:

Mayor David McCullagh
Council President Dan McCauley
Councilmember Angela Gupta
Councilmember Mike Pasley
Councilmember Chip Zimmer – via Zoom
Councilmember Tray Vedock

Staff Present:

City Attorney Michelle Daise
City Clerk / Court Administrator Kathy Bounds
Chief of Police Manny Olmos

Visitor's:

Mark Kistler

Call to Order

Mayor McCullagh called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Mayor McCullagh led the Pledge of Allegiance.

Visitors/Comments from the Public:

Mark Kistler announced the new slate officers to the Board of Directors, as of the March 26th Board meeting:

Mark Kistler, President
Wally Meyer, Vice President
Carol Zoellner, Treasurer
Randy Burgess, Secretary
Jeanne McGrath, Assistant Secretary

Mr. Kistler reported an email was distributed to the membership regarding substantial proposed changes to the construction rules. He noted the rules haven't been updated in many years and updates are needed. There is now a 30-day waiting/comment period to allow members time to respond. If the council would like anything addressed or added to the proposal, Mr. Kistler requested to let him know by the April 24th Board Meeting.

Approval of minutes:

Regular Council Meeting on March 4, 2024. Motion: Council President McCauley made a motion to approve the minutes from the regular council meeting on March 4, 2024. **Second:** Councilmember Vedock seconded. **Vote: 4-0. Motion carried.** Councilmember Gupta abstained.

Consider approval of the March Financial Report:

City Treasurer Noland provided copies of the March financial report in the agenda packet. Mayor McCullagh provided an overview. **Motion:** Councilmember Gupta made a motion to approve the March Financial Report as presented. **Second:** Councilmember Pasley seconded. **Vote: 5-0. Motion carried.**

Dam & Spillway Project Update:

Mayor McCullagh provided an update on the Spillway project:

- Pyramid has begun pulling their equipment as they near the final stages of the project.
- Cement work is complete.
- The guard rail was reinstalled last week.
- Waiting for the stone caps to arrive to complete the bridge repair work.
- Still working on the wall on the north side of the dam (anticipate it being done within a month).
- Landscaping is almost complete.
- Fencing will be completed once the stonework is complete.

A dedication ceremony for the spillway is being planned for April 24th at 3:30 p.m. It will be held onsite at the spillway location. An announcement eblast will go out to members, and all are encouraged and welcome to attend.

SMAC Report: See Councilmember Zimmer’s comments under 40-Acre Renner Road Property update.

New Business:

- 1) **Consider approval of Professional Services Agreement from McClure Engineering for dam inspection services in the amount of \$3,900.00. Motion:** Councilmember Gupta made a motion to approve a Professional Services Agreement from McClure Engineering for dam inspection services for \$3,900.00. **Second:** President McCauley seconded. **Vote: 5-0. Motion carried.**

Old Business:

- 1) **Discussion regarding a proposed Ordinance amending Title IV relating to membership of the Planning Commission and Board of Zoning Appeals.** The proposed Ordinance entails separation of the Board of Zoning Appeals and Planning Commission to establish two separate boards. Because there are staggered terms, with some expiring in May, before moving forward with adopting the Ordinance, Mayor McCullagh will be reaching out to the members to discuss expiring and remaining terms and the formation of the

two boards. Current BZA and Planning Commission members serve on both boards. Going forward, once the Ordinance is adopted, no one member will be allowed to serve on both boards. **Tabled until May 6th Council Meeting.**

40-Acre Renner Road Property Update:

Councilmember Zimmer requested permission to engage with Brent Johnson at Olsson Engineering to inquire what next steps are related to a study on the 40-acre Renner Road property and request Olsson provide a bid. Once he receives the bid, Councilmember Zimmer, with approval from the council, would apply for and request funding assistance from the county for study related costs. He noted, if awarded funding assistance, studies are cost shared at 75/25, with the county covering 75% and the city 25%. However, when it comes to actual projects, it becomes a 50/50 cost share. Councilmember Zimmer stated the JOCO SMAC committees are very cooperative, and if there is a well-articulated problem statement with an end goal supported by appropriate studies, they will provide ample and willing support. Mayor McCullagh gave permission for Councilmember Zimmer to engage with Olsson to request a bid for the next phase of study(s).

Police Chief's Report:

Chief Olmos provided a copy of his monthly report. Mayor McCullagh thanked Chief Olmos and all the first responders who battled the recent house fire in Lake Quivira.

City Attorney Report:

No report.

Council Reports:

Council President McCauley:

Council President McCauley reminded everyone of the Fred Braun Day cleanup on Saturday, April 27th which kicks off at 9a. Volunteers can sign up via the signup genius app.

Council President McCauley reported the Board of Zoning Appeals and Planning Commission Boards are in the process of being created. If everything continues to move along, this should be ready for council vote at the May council meeting.

Council President McCauley provided an update on the status of the ADA ramp, noting he is getting bids for concrete with costs ranging from 8-8.5k for the concrete and approximately \$6k for welding of the rails. He anticipates the total cost of the project to be around \$15k. Mayor McCullagh reported he will be meeting with the LQ Foundation to request funding assistance for the project.

Councilmember Pasley:

No report.

Councilmember Zimmer:

Councilmember Zimmer reported he and Kathy met last week to review the city's insurance policies. He suggested sending out RFP's (Request for Proposal) in 2025 to compare the city's options against what we currently have in place.

Councilmember Vedock:

No report.

Councilmember Gupta:

Councilmember Gupta reported the city's Tree City Application was approved.

Councilmember Gupta reported the seed library is ready for display. City Clerk Bounds requested the seed library be placed at City Hall this year, and reported more seed inventory is needed. **Motion:** Councilmember Gupta made a motion to approve up to \$300.00 to purchase seeds for the seed library and to set the library up at City Hall. **Second:** Councilmember Vedock seconded. **Vote: 5-0. Motion carried.**

Mayor's Report:

Mayor McCullagh reminded as a follow up to Council President McCauley's report that Fred Braun cleanup day is on Saturday April 27th as well as Large Item Pickup day. On Friday April 26th City Union Mission will have a truck in the community picking up donations for the mission. Items need to be curbside by 7a on both days.

Mayor McCullagh read the Arbor Day Proclamation and declared April 26, 2024 to be Arbor Day in the City of Lake Quivira.

Mayor McCullagh noted Q Inc. will be placing speed humps throughout the community including the dam. He reached out to our fireworks vendor to make them aware and reported it will not cause a problem. This project is part of the safety implementation Q Inc. has been working on to reduce speeding and increase safety in the community.

Mayor McCullagh is working with City Attorney Daise to see if there are similar safety precautions we can implement on Holliday Drive as well where the speed reduces down to 25 mph whether signage, speed humps or recording devices to gauge speeding issues on Holliday Drive.

Mayor McCullagh requested the council provide him with suggestions for a giveaway item for the Fourth of July celebration. We will need to place the order soon to ensure on time delivery.

Executive Session:

None.

Adjournment:

Motion: Council President McCauley made a motion to adjourn at 7:51 p.m. **Second:** Councilmember Vedock seconded. **Vote: 4-0. Motion carried.**

The meeting was adjourned at 7:51 p.m.

Respectfully submitted by:
Kathy Bounds
City Clerk



Mayor: Quivira Inc., Q, Inc. Board, Lake Quivira Foundation, Police, Newsletter

Angela Gupta: Ordinances, Land Committee, Website, Tree City

Mike Pasley: Road Maintenance, Gas Station, Perimeter Aesthetics and Upkeep, Employee Performance Reviews, Goats

Dan McCauley: Building Requirements/Zoning, City Hall (Upkeep and Improvements), Waste Management, Railroad

Chip Zimmer: SMAC, Land Committee, Lake Preservation/Environmental Concerns, Insurance

Tray Vedock: Budget/Finance, Independence Day Fireworks, Youth volunteering, Spillway/Dam, Deer Harvest