

**CITY COUNCIL MEETING MINUTES
CITY OF LAKE QUIVIRA KANSAS
March 1, 2021
6:30 p.m.**

Present

Mayor Brady Lilja
Council President John Christy
Councilmember Gayle Best
Councilmember Dave McCullagh
Councilmember Annie Noland
Councilmember Greg Prieb, II

City Attorney Michelle Daise
City Administrator / City Treasurer Erin Leckey
City Clerk / Court Administrator Kathy Bounds
Chief of Police / Building Official Fred Grenier

Visitors

Sally Chew – 520 Terrace Trail East
Bill Cole – 143 Lakeshore Drive South
Dean Lytton – Q-Inc. General Manager
Kent Noland – 116 Terrace Trail South

ZOOM INFORMATION:

<https://zoom.us/j/93018886486?pwd=bEdFWIRRQk1DWlFZWtZPNnNZVkhTZz09>

Meeting ID: 930 1888 6486

Passcode: 897592

Or Call: 1 312 626 6799 (US)

Call to Order

Mayor Lilja called the meeting to order at 6:30 p.m. Mayor Lilja reminded the audience about COVID-19 protocols in place for the meeting.

Pledge of Allegiance

Council President Christy led the Pledge of Allegiance. All were welcomed to participate.

Visitor's Comments:

Mayor Lilja recognized visitors in the audience.

Kent Noland of 116 Terrace Trail South brought forth discussion related to mask requirements at the Lake Quivira Community Center, specifically during exercise on workout equipment, on various playing courts, and in the pool. Mask restriction differences between Wyandotte and Johnson counties ensued. It was noted Johnson County has begun relaxing mask requirements at some of their indoor workout facilities. With that information, an inquiry was made as to who at Wyandotte County, besides Dr. Greiner, who some believe may have a conflict of interest since he lives in Lake Quivira, one might approach to make a request on behalf of the Lake Quivira Community Center about relaxing mask restrictions.

Mayor Lilja noted he has received comments both in favor of, and not in favor of, wearing masks at the community center. He shared examples of his kids having sports practice/playing fields in both counties, each with their own guidelines, so he certainly understands the frustration on that part. Mayor Lilja reported he remains in regular communication with Dr. Greiner, and during a recent phone call Dr. Greiner indicated (WYCO) Health Officials have been in discussion about relaxing the mask requirements; however, there are concerns with the new variant, so they are being cautious and re-evaluating numbers every couple of weeks. Mayor Lilja also noted Dr. Greiner is the spokesperson for a team of doctors and his updates are based on team communications, not just his own. Mayor Lilja indicated he is open to suggestions; however, he believes changes will likely occur at the county level, to benefit all, rather than accommodating a (specific) community/city level request.

Approval of Minutes from the Regular Council Meeting held on February 1, 2021. Motion: Councilmember Best made a motion to approve the minutes from the February 1, 2021 Council Meeting. **Second:** Councilmember McCullagh seconded. **Vote: 5-0. Motion carried.**

Treasurer's Report:

The monthly treasurer's report was submitted by City Treasurer Leckey for review and consideration. **Motion:** Councilmember Prieb made a motion to approve the Treasurer's Report as submitted. **Second:** Councilmember Noland seconded. **Vote: 5-0 - Motion carried.**

SIP Report – Bill Cole:

Spillway Project Conceptual Design Award. Mr. Cole reported two bid proposals were received on February 19th for the Spillway Conceptual Design Project. McClure submitted a bid for \$9,800 and Olsson Engineering submitted a bid for \$22,930.00. Mr. Cole discussed in length the details of the proposals, noting both are duly qualified for the project. Following the discussion, Mr. Cole made a recommendation, on behalf of Foresight Solutions, LLC., to award the project to McClure for \$9,800, and also recommended considering including a contingency fund to cover any unforeseen costs, terms to be negotiated and reviewed by the City Attorney, not to exceed \$20,000 for the project as a whole. The project has an anticipated start date in April if the motion passes.

Motion: Council President Christy made a motion, at the recommendation of Foresight Solutions, LLC, to accept the McClure proposal to complete the review of conceptual plans for the Lake Quivira Spillway Upgrade Project and to enter into an agreement, subject to the

review and approval of the City Attorney, in an amount not to exceed \$9,800, and the total project cost not to exceed \$20,000. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

Motion: Councilmember Prieb made a motion to approve spending reserve funds, up to \$20,000, for the Lake Quivira Spillway Upgrade project. **Second:** Councilmember McCullagh seconded. **Vote: 5-0. Motion carried.**

Green City. Mr. Cole shared information about alternative energy sources, such as small-scale turbines. Examples of the recent subzero temperatures, near energy blackouts across many states, and the impact increased energy costs will have on customers for years to come, were provided to emphasize the need for alternative energy. This would also be instrumental in moving the City toward becoming a Green City and a great Segway with the Spillway project.

Dam & Spillway Emergency Action Plan (EAP). The Emergency Action Plan is moving forward. Currently awaiting responses at the county levels as to their involvement. Discussion related to requirements for the EAP ensued. A draft is anticipated for review at the next Council Meeting.

SMAC. Updates on the performance of the OPTI retention pond, annual State Reporting, and future funding for Watershed #6 were provided.

Police Chief's Report:

Chief Grenier provided a written report. A question was raised about an animal call listed on the report. Chief Grenier relayed that the incident was resolved between the parties and no charges were filed. There were no additional questions related to the report.

Fire/EMS Report:

None.

City Attorney's Report

No report.

Council Reports:

Councilmember Best:

Fred Braun Day. The event will be held on Saturday, April 17th. This will coincide with the large item pick-up day. City Union Mission will have a truck onsite collecting donatable items (curbside) ahead of Waste Management that morning. Flyers will be distributed to black boxes with times, meeting places and details of the event. It will also be listed on the City website and through Eblast emails.

Street Signs. K&G Stripping provided a bid to replace street signs in the City. Discussion ensued about the bid, noting the bid did not list any of the sign locations or provide any other options for replacement, it only detailed what it would cost to replace all the street signs in the City.

Discussion continued regarding which signs really need to be replaced and/or if there are some that can possibly be eliminated. A suggestion was made to reach out to the Shawnee Public Works Department to see if they can help us inventory our signs, determine which ones we can keep in their current condition, which ones need to be replaced, and which ones can be eliminated. It was noted the Shawnee PW Department takes care of their own street signs and from a municipality standpoint, they would know what is needed and what is not. City Administrator Leckey will reach out to the Shawnee City Manager with the request.

City Hall Parking Lot Reconfiguration. Kelly Thompson to provide a re-rendering of the plaza pavilion in front of City Hall to include keeping the large oak tree and a few other minor changes. Councilmember Best requested the submittal by mid-March so she can present it at the LQ Foundation meeting in April to request grant funding for the project.

Council President Christy:

Council President Christy, in follow-up to Bill Cole's presentation on becoming a Green City, noted he is very enthusiastic about the idea and believes Lake Quivira is uniquely positioned to be very progressive in that space. He also noted the concept seems to fit in really well with the Dam project and he looks forward to future discussions about it.

Councilmember McCullagh:

Fuel Station Repairs. The pumps went out of service on or around February 15th due to an electrical failure. A bid, provided by Hamilton Service Company to repair the station back to its previous state was submitted for \$13,645.00. Hamilton also provided a bid which included the upgrade for the tank monitoring system (Veeder Root) along with the needed repairs for \$28,696.50. As discussed in previous Council Meetings, the Veeder Root system upgrade is needed to bring management of the fuel station in-house.

To remain in compliance, the EMV credit card readers at the pumps need to be updated by April 17, 2021. A bid was provided by Double Check for the upgrade in the amount of \$11,963.18. This amount includes \$2,950 for a contactless reader for ApplyPay, Tap to Pay etc. Councilmember McCullagh noted this is a stand-alone project and not part of the needed electrical repairs or Veeder Root system.

Following discussion of the electrical repairs, Councilmember McCullagh made a recommended to accept the bid of \$28,696.50 from Hamilton to make the necessary electrical repairs and to upgrade the system to the Veeder Root. He noted once we are back up and running, we should be able to recoup costs in approximately 6-9 months. Discussion ensued related to the touchless ApplePay piece of the EMV credit card reader update, and it was noted, while a convenience piece, it is something that can be added at a later time and does not have to be included to be in compliance. Following discussion about the credit card readers, Councilmember McCullagh made a recommendation to upgrade the EMV credit card readers for \$9,013.18.

City Treasurer Leckey reported there is \$15,000 in the gas station budget for the year and any costs above that would need to be taken out of the reserve fund.

Motion: Councilmember McCullagh made a motion to hire Steve Hamilton Services to install the Veeder Root 350+ system and all the wiring and hardware that goes along with that project not to exceed \$30,000.00. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

Motion: Councilmember McCullagh made a motion to pay for the Veeder Root system upgrade and repairs at the fuel station using reserve funds not to exceed \$30,000.00. **Second:** Council President Christy seconded. **Vote: 5-0. Motion carried.**

Motion: Councilmember McCullagh made a motion to upgrade the gas station to be EMV compliant with a budget not to exceed \$10,000.00. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

Councilmember Noland:

Performance reviews. Employee performance reviews have been completed.

Tree Committee. Collaborate efforts for publishing the special “Green” issue of the Lake Quivira Breeze continue. Plans for an Arbor Day event are being planned with a target date of May 1st. City Treasurer Leckey reported there is money budgeted for tree planting that could be used toward the Arbor Day event in the amount of \$1,975.00.

Councilmember Prieb:

Road Repairs. Councilmember Prieb to begin meeting with contractors as the weather warms up to obtain quotes on various road repair projects. Discussion ensued about repairs needed on Quivira Lane. The pothole near the entrance to the golf practice facility on Quivira Lane was emphasized as a priority. Boundary lines and cost sharing options were discussed.

Councilmember Prieb shared that he and a few other members recently took advantage of frozen lake conditions to cut down overhanging tree limbs and clear out some brush in areas of coves that are hard to reach by boat. Clearing the area should help it look a lot better this summer. Mayor Lilja thanked Councilmember Prieb for taking that initiative.

Mayor’s Report:

Mayor Lilja reported he and City Administrator Leckey received an email stating several jurisdictions in Johnson County will be honoring March 7-13 as Hero’s Week to recognize the one-year anniversary of COVID. Municipalities will also be lighting up their City Hall’s and other monuments with blue lights to commemorate. Mayor Lilja reported the City of Lake Quivira is participating and has drawn up a Proclamation to declare March 7-13 as Hero’s Week. Mayor Lilja read the Proclamation and then signed it. The Proclamation will be shared on the City website, the digital board, and social media. City Hall will be illuminated in blue lighting during Hero’s Week.

Mayor Lilja reported the Q-2 Board continues to meet. He indicated they are still trying to find projects to promote the health and well-being of LQ residents. Mayor Lilja noted if we wanted to hold a blood drive or something along those lines, the Q-2 Board would be interested in helping out in some capacity and to please keep that in mind.

In follow-up to earlier conversation about mask restrictions, Mayor Lilja noted he wanted to give credit to Dr. Greiner and his team for all their work and efforts in re-evaluating mask mandates, noting they are really looking hard at the outdoor activities in particular, and they hope to be there soon.

Mayor Lilja is enthusiastic about the special edition of the Breeze coming out soon. He appreciates all the work Kathy Simpson has been doing and believes everyone will really enjoy it. He is hopeful it will pick up steam and continue with more editions.

Old Business:

- I. **Discussion regarding the 2021 Pay Ordinance.** Item moved for discussion in Executive Session.

New Business:

- I. **Discussion of Fred Braun Day.** Discussion held under Councilmember Best's report.
- II. **Discussion of coordinating event calendars between City & Qinc.** Discussion related to coordination of event calendars ensued. The idea behind it is to have a master calendar between Qinc and the City to help with planning and/or scheduling of upcoming City and community events to avoid date conflicts with weddings and other bookings that are pre-scheduled throughout the year.
- III. **Consider Resolution – JOCO Wastewater Sewer District.** Building Official Grenier explained the Resolution is in response to a request made to Johnson County Wastewater to enlarge boundaries of the Consolidated Main Sewer for the property at 530 Mohawk West. Before the request can be presented to the Board of County Commissioners, the City's consent is needed because the area falls within the corporate limits of Shawnee. The Resolution, if passed, will serve as the "City's Consent".

Motion: Council President Christy made a motion to approve a Resolution relating to 530 Mohawk West. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

The Resolution was assigned No. 144.

Executive Session:

Motion: Council President Christy made a motion for the Lake Quivira City Council to recess into executive session for 12 minutes to consider personnel matters of non-elected personnel

to protect the privacy rights of the employees pursuant to K.S.A. 75-4319(b)(1). Present will be the Mayor, the City Council and the City Attorney. The Governing Body will return from executive session no sooner than 8:59 p.m. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

The regular Council Meeting was called back to order at 8:59 p.m.

Motion: Councilmember Best made a motion to approve an Ordinance providing for salaries and compensation of various officers and employees of the City of Lake Quivira, Kansas and repealing all other Ordinances in conflict therewith. **Second:** Council President Christy seconded. **Vote: 5-0. Motion carried.**

Adjournment:

Motion: Council President Christy made a motion to adjourn the meeting at 9:02 p.m. **Second:** Councilmember McCullagh seconded the motion. **Vote: 5-0. Motion Carried.**

The meeting adjourned at 9:02 p.m.

Respectfully submitted by:
Kathy Bounds
City Clerk



Brady Lilja - Quivira Inc., Q2 Board, Lake Quivira Foundation and Police.

Gayle Best - Tree City, Railroad, Aesthetics, Landfill, City Hall and Holliday Drive.

John Christy - Dam/Spillway, Litigation, 4th of July/Fireworks, and Holliday Drive.

Dave McCullagh - Budget/Finance, Ordinances, Gas Station, Landfill Odor, Deer Harvest and Research.

Annie Noland - Employee Performance Reviews and Issues, Insurance, Web Presence and vacant fire station space.

Greg Prieb - Roads, Lake Preservation, Zoning and Development, Building Requirements and City Hall.