

**CITY COUNCIL MEETING MINUTES  
CITY OF LAKE QUIVIRA KANSAS  
February 1, 2021  
6:30 p.m.**

**Present**

Mayor Brady Lilja  
Council President John Christy  
Councilmember Gayle Best  
Councilmember Dave McCullagh – via Zoom  
Councilmember Annie Noland  
Councilmember Greg Prieb, II

City Attorney Michelle Daise  
City Administrator / City Treasurer Erin Leckey  
City Clerk / Court Administrator Kathy Bounds  
Chief of Police / Building Official Fred Grenier

**Visitors**

Sally Chew – 520 Terrace Trail East  
Bill Cole – 143 Lakeshore Drive South  
Dean Lytton – Q-Inc. General Manager

**ZOOM INFORMATION:**

<https://zoom.us/j/95779415610?pwd=cW5QYnlDKzNldUVqVFNkdmx5UUt6Zz09>

**Meeting ID: 957 7941 5610**

**Passcode: 154589**

**Dial in: 1 312 626 6799 (US)**

**Call to Order**

Mayor Lilja called the meeting to order at 6:30 p.m.

**Pledge of Allegiance**

Council President Christy led the Pledge of Allegiance. All were welcomed to participate.

**Visitor's Comments:**

Sally Chew was recognized as a visitor.

**Approval of Minutes from the Regular Council Meeting held on January 4, 2021. Motion:** Councilmember Best made a motion to approve the minutes from the January 4, 2021 Council Meeting. **Second:** Councilmember Noland seconded. **Vote: 5-0. Motion carried.**

**Treasurer's Report:**

The monthly treasurer's report was submitted by City Treasurer Leckey for review and consideration. **Motion:** Council President Christy made a motion to approve the Treasurer's Report as submitted. **Second:** Councilmember Prieb seconded. **Vote: 5-0 - Motion carried.**

**SIP Report – Bill Cole:**

Request for Proposal (RFP) – Conceptual Design for Spillway Project. Mr. Cole provided a status update on the RFP process, including an anticipated timeline, and noted Olsson Engineering, McClure and Black & Veatch have all expressed interest in bidding the project. March 17<sup>th</sup> is the targeted date for contract award.

Dam & Spillway Emergency Action Plan (EAP). The importance of having a current and up-to-date EAP for the Dam & Spillway was discussed as well as the steps we are taking to update ours. Another suggestion, in addition to the Dam & Spillway EAP, was to organize an Emergency Response Team consisting of JOCO/WYCO/City/Qinc Officials along with community volunteers and begin developing policies for who, and how, they will respond in the event of a natural disaster or emergency in the community.

SMAC. Updates on the performance of the OPTI retention pond, annual State Reporting, and future funding for Watershed #6 were provided.

**Police Chief's Report:**

Chief Grenier provided a written report. There were no questions related to the report.

**Fire/EMS Report:**

A Fire/EMS Call for Service Report for 2020 was provided, by email, by the Shawnee Fire Chief. Future reports will be distributed monthly or quarterly. That timeline is still being worked out.

**City Attorney's Report**

No report.

**Council Reports:****Councilmember Best:**

Street Signs. Councilmember Best met with an estimator with K&G Stripping Company. They toured the city and estimated there are 80 signs throughout the city limits. Many of which need to be replaced due to wear and tear and/or compliance issues. K&G to provide an estimate for replacing signs and posts throughout the City.

City Hall Parking Lot Reconfiguration. Olsson to provide an updated conceptual design to include incorporating the large tree in front of City Hall in the plaza pavilion. The original design removed the tree; however, as a designated Tree City, it was decided to preserve it, if at all possible.

Recycling. The community recycling bin area remains in good shape. Information to resident's letting them know they can set out torn down boxes for curbside recycle pick-up, along with increasing the community bin pick-up schedule to 3x per week, has proved helpful.

**Council President Christy:**

No Report.

**Councilmember McCullagh:**

Fuel Station. Hamilton Services Company visited City Hall to demonstrate a Veeder-Root system (automated fuel reporting system). Mayor Lilja, Councilmember McCullagh, Chief Grenier and City Clerk Bounds were present during the demonstration. Estimates for both a new and refurbished Veeder-Root system, including installation costs, to be provided. City Administrator Leckey to inquire with the City's insurance company about fuel station coverages beyond the fuel storage tanks. Discussion related to KDHE compliance, equipment maintenance, fuel island upkeep, fuel margins/profits ensued. Councilmember McCullagh anticipates having a proposal, regarding in-house management of the fuel station, for Council consideration at the March Council Meeting.

Waste Management. In follow-up to a resident's concern about blasting from the landfill, and whether or not it is legal to do so, Councilmember McCullagh confirmed through the Shawnee Fire Department that Waste Management is licensed for blasting, and under defined guidelines has a permit to blast. The blasting only occurs a few times per year.

**Councilmember Noland:**

Performance reviews. Employee performance reviews are in progress and nearing completion.

Tree Committee. Kathy Simpson, Committee member, continues working on the educational piece promoting trees in LQ; with an anticipated publishing date around Earth Day/Arbor Day. The publication is intended to educate the community about trees; however, Councilmember Noland explained it will be much broader than just that. It will also include information about all the natural resources Lake Quivira has to offer, and how people can enjoy and support those resources. The cost associated with printing and distributing the publication ensued. Suggestions to help finance the publication, anticipated at around \$3,000, were discussed.

City's 50th Year Celebration. The Suburban's have been secured as the band, and payment has been issued to them. Festivity planning continues and updates will be provided as they become available.

**Councilmember Prieb:**

No Report.

**Mayor's Report:**

Foundation Board. Mayor Lilja reported the Foundation Board continues to express interest in helping with upcoming City projects, of which he is very appreciative. He will keep the Board apprised as projects mature and bids are received. Mayor Lilja noted the Foundation is actively, and creatively, trying to promote the Board to let people know who they are, what they are all about, and how donations can be made to the Foundation.

Elections. Mayor Lilja reported this is an election year and the City of Lake Quivira Governing Body will have three seats up for election. This includes the Mayor's seat, and two Councilmember seats. He noted the deadline for filing is June 1<sup>st</sup> and filing is done through the Johnson County Election Office.

#### **Old Business:**

- I. Consider Ordinance establishing provisions regulating the harboring or keeping of chickens within the city limits of the City of Lake Quivira, Kansas.**

**Motion:** Councilmember McCullagh moved that the Council adopt an Ordinance amending Title VIII of the Code of Ordinances of the City of Lake Quivira; adopting a new Section adopting regulations relating to the harboring or keeping of chickens within the City. **Second:** Council President Christy seconded. **Vote: 5-0. Motion carried.**

Ordinance No. 315 was assigned.

- II. Consider Resolution establishing fees for harboring or keeping chickens within the city limits of the City of Lake Quivira, Kansas.**

**Motion:** Council President Christy moved that the Council adopt a resolution establishing fees for the harboring or keeping of chickens within the City. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

Resolution No. 143 was assigned.

#### **New Business:**

- I. Discussion regarding the 2021 Pay Ordinance.** Discussion TABLED pending completion of employee evaluations.
- II. Consider Codification Services with CityCode for updating & maintaining the City of Lake Quivira Code.**

City Clerk Bounds presented information to the Council regarding codification services. She and City Attorney Daise researched codification services for several months. Two quotes were obtained: one from MuniCode and one from CityCode. Both quotes outlined services to be rendered as well as start-up and annual maintenance costs. CityCode was found to be more tailored to the size and needs of the

City of Lake Quivira and was the codification service recommended to the Council. No motion was required to enter into an agreement with CityCode. Mayor Lilja signed the agreement following the presentation.

**Executive Session:**

None.

**Adjournment:**

**Motion:** Councilmember Prieb made a motion to adjourn the meeting at 8:38 p.m. **Second:** Councilmember Best seconded the motion. **Vote: 5-0. Motion Carried.**

The meeting adjourned at 8:38 p.m.

Respectfully submitted by:  
Kathy Bounds  
City Clerk



**Brady Lilja** - Quivira Inc., Q2 Board, Lake Quivira Foundation and Police.

**Gayle Best** - Tree City, Railroad, Aesthetics, Landfill, City Hall and Holliday Drive.

**John Christy** - Dam/Spillway, Litigation, 4th of July/Fireworks, and Holliday Drive.

**Dave McCullagh** - Budget/Finance, Ordinances, Gas Station, Landfill Odor, Deer Harvest and Research.

**Annie Noland** - Employee Performance Reviews and Issues, Insurance, Web Presence and vacant fire station space.

**Greg Prieb** - Roads, Lake Preservation, Zoning and Development, Building Requirements and City Hall.