

**CITY COUNCIL MEETING MINUTES
CITY OF LAKE QUIVIRA KANSAS
June 6, 2022
6:30 p.m.**

Zoom:

<https://us06web.zoom.us/j/87626369637?pwd=emtjSWNtTXhjbkd0M1o0WFpEUnRJUT09>

Meeting ID: 876 2636 9637

Passcode: 280423

+1 312 626 6799

Present

Mayor Brady Lilja

Councilmember Gayle Best

Councilmember Angela Gupta

Councilmember Annie Noland

Councilmember Greg Prieb, II

City Attorney Michelle Daise

City Administrator / City Treasurer Erin Leckey

City Clerk / Court Administrator Kathy Bounds

Chief of Police Fred Grenier

Absent:

Council President Dave McCullagh

Visitor's:

Dean Lytton, Q Inc. General Manager

Bruce Rimbo – 262 Lakeshore Drive West

Lizzie Weems – 135 Lakeshore Drive South

Call to Order

Mayor Lilja called the meeting to order at 6:31 p.m.

Pledge of Allegiance

Former Councilmember Bruce Rimbo was in the audience and Mayor Lilja asked him to lead the Pledge of Allegiance. All were welcomed to participate.

Public Comments:

Mayor Lilja welcomed Bruce Rimbo. Mr. Rimbo commented on the quarterly newsletter and stated how much he enjoys it. Mr. Rimbo asked if the newsletter could be mailed when people are out of town.

Mayor Lilja welcomed Lizzie Weems. Lizzie is a senior at George Mason University and a Lake Quivira resident. Mayor Lilja, Council President McCullagh, Councilmember Gupta and Teresa Redlingshafer met with Lizzie at City Hall last week to discuss the possibility of a summer internship program. Lizzie's major is in government; however, she also has a minor in sustainability. She has a passion for environmental stewardship and with that, she created a Climate Action Plan (CAP) which she shared with the group. Following the meeting at City Hall, Lizzie was invited to attend the Council Meeting to share her CAP with the Council. Lizzie presented her plan, explaining her program is centered around sustainable considerations which involve social, economic, and environmental aspects. Ideas ranged from summer rec education, engaging with the garden club to promote eating locally grown food, studying the use of solar panels for energy efficiency, wildlife conservation, and improving recycling efforts to name a few. Overall, her passion is "preserving the unique character, lifestyle, safety, security and quality amenities" of Lake Quivira.

If approved by the Council, Lizzie would intern this summer utilizing her CAP, and if successful, the idea is the internship program would continue each summer going forward, possibly involving Q Inc. and other organizations within the community. Lake Quivira college students would have the opportunity to apply for the intern position by submitting an application to include an outline detailing their specific program, how it would benefit the community both short and long term and how they would apply it. An applicant would then be selected to serve for the summer in a paid intern position. After discussing different areas an intern could serve within the community, it was agreed the internship program could have a very positive impact on the community and was worth exploring further.

Mayor Lilja indicated discussion related to internship employment would need to take place in an executive session. If the Council decided to call an executive session, or take action related to internship employment, it would occur later in the meeting. He thanked Lizzie for coming to the meeting and for presenting her Climate Action Plan to the Council and indicated someone from the Council or city would reach out to her soon with a decision regarding the internship.

Approval of Minutes from:

May 2, 2022, Regular Council Meeting. **Motion:** Councilmember Noland made a motion to approve the minutes from the Regular Council Meeting held on May 2, 2022, with the following amendments: 1) remove duplicate motion(s) on page 6.; 2) clarification regarding location of west spillway on page 2.; clarification of landscape work on the three main city roads under Councilmember Best's report. **Second:** Councilmember Gupta seconded. **Vote: 4-0. Motion carried.**

SMAC Report – Bill Cole

City Administrator Leckey reported on behalf of Mr. Cole that she, Mr. Cole and Barb McAnany had a conference call with Ian Fanning-Hughes at Johnson County for the Contain the Rain Program. All the necessary documents have now been signed for the city to participate in the program. The program will be administered through the county with help from the city and the Garden Club. Information about the program can be found at www.containtherainjoco.com.

SIP Report – Bill Cole

No Report.

Committee Reports:

Land Development: Councilmember Gupta reported the committee last met on May 9th. Present were herself, Councilmember Prieb, Thomas Brown, Jim Wright and Chip Zimmerman.

Discussion was mainly focused on clearing the property as the first priority. The next step will be obtaining an environmental study once the property is cleared.

The stability of the barn structure is of concern. The committee is recommending obtaining bids to have it taken down along with removing other large item debris from the property.

Other discussion items were fencing improvements at access points to prevent trespassing and to protect the city against potential liability, and options for filling the well. After discussion regarding environmentally safe ways to fill the well, Councilmember Prieb noted, for the record, the KDHE website has information advising the use of chlorine, gravel, compacted clay, and concrete - up to the surface - is environmentally safe for filling a well.

Council Reports:

Councilmember Prieb:

Survey update. Councilmember Prieb reported he, City Administrator Leckey and City Attorney Daise had a conference call with Sam DePriest of Anderson Engineering last week. The call was regarding a survey the city hired Anderson Engineering to provide in late 2021. The survey was needed to obtain mapping of city limits/boundaries for a better understanding of what is city owned and what is Q Inc. owned. The survey received only defined boundaries surrounding the dams and not the entire city limits. Mr. DePriest indicated what was provided was what the agreement specified they were to provide, and to provide more, would likely cost the city more. The city disagrees. Both parties will re-review the agreement and determine the next steps. Mayor Lilja suggested an in-person meeting for the next meeting.

Councilmember Noland:

Councilmember Noland reported since the committee's last meeting, Brent (Olsson) sent the letter to the state detailing what they found and we are just waiting for them to tell us to proceed (on the north side of the spillway).

Councilmember Noland reported following the significant rain event we had last week, the auxiliary spillway (east side) appeared to be doing what it was supposed to do. She obtained video and pictures during the rain event and shared those with Brent (Olsson) to demonstrate how it was handling the rain. She asked Brent to advise, based on the video and pictures provided, if he thought improvements were needed there, as originally thought, or if the city could possibly save the projected \$100,000.00 on this portion of the project. She is awaiting his response as of this Council meeting. The committee will continue to move forward with researching options for the south side of the spillway project and presenting those options to the Council.

Councilmember Noland reported Council President McCullagh presented a summary of the mill levy analysis before he left on vacation. She noted it includes debt service for the projection of the initial downstream (north) spillway piece, and it also includes the land piece as well. Councilmember Noland indicated she wants to wait for President McCullagh to be present before going into full detail on the analysis report but wanted the Council to be aware of it.

Newsletter – reminder, the deadline for articles is June 20th. Please submit articles to Kathy Bounds by the 20th and she will forward those to Kathy Simpson for editing. The goal is to have the newsletter to the publisher by the 30th for delivery to black boxes by July 1st.

Councilmember Best:

Councilmember Best reported she reached out to the City of Shawnee Public Works Director to inquire if they would be interested in contracting with the City of Lake Quivira for landscaping/trimming services along the city's three main roads. The PW Director advised he would need to speak with the City Manager, and he would get back with Councilmember Best.

Councilmember Best provided an update on the construction bid packet she has been working on for the City Hall Terrace Structure/Parking Lot Reconfiguration Project. Following bid packets provided by other Johnson County cities, she created an outline for Lake Quivira and then she, City Attorney Daise, Erin, and Kathy met and went through the outline. After reviewing it and making a few changes, Councilmember Best presented the packet to the Council this evening. Her intent with this project was to create a more formalized bid process, not only for this project, but for future city construction projects.

Motion: Councilmember Best made a motion to approve no more than \$700 that would allow AMAI Associates to participate in our in person bidding project.

Discussion: Councilmember Gupta: Where are we in the process? Councilmember Best: To make application to the Foundation for assistance with funding the project, we need to know first how much it is going to cost, and the bidding process is the first step in determining construction costs so we can take that before the Foundation with our request.

Second: Councilmember Gupta seconded the motion. **Vote: 4-0. Motion carried.**

Councilmember Gupta:

No report.

Council President McCullagh:

Absent.

City Attorney's Report:

No report.

Police Chief's Report:

Chief Grenier provided his monthly report. There were no questions related to the report.

Chief Grenier requested the Council's consideration to hire Bobby D. Knowles as a part-time police officer.

Motion: Councilmember Best made a motion to approve Bobby D. Knowles as a part-time police officer for Lake Quivira. **Second:** Councilmember Noland seconded. **Vote: 4-0. Motion carried.**

New Business:

Holliday Drive Signage Discussion: Councilmember Noland indicated this discussion concerns adding additional warning signs as the speed drops to 25 mph on Holliday Drive. Options of different warning signs were discussed. Councilmember Best will reach out to the City of Shawnee regarding sign options. Speeding inside the gates is a concern too. Chief Grenier will set up the mobile digital speeding sign at different locations around the community to warn people of their speed.

Another item of discussion, not listed on the agenda, was about heavy rains causing sediment on the street in certain areas of the community. The question was raised whether Jake was the appropriate person to reach out to at the city about this. It was noted he is, and then he can reach out to the contractor if the problem persists.

Mayor's Report:

Mother's club reached out to Mayor Lilja and Dean Lytton about Fourth of July planning. Mayor Lilja reached out to Chief Grenier to get the itinerary that has been in place for many years. A meeting will be called to include the Mothers Club, the Mayor, Dean Lytton, Jen Alley, Councilmember Prieb, and others to finalize plans for the event to include closing the dam, the parade, beach games, making announcements etc.

Mayor Lilja reported Council President McCullagh received an email from the company doing the improvements to the island at the service station indicating the work should begin before the end of June. Weather permitting, the project should be completed before the Fourth of July holiday.

Treasurer's Report:

The May 2022 monthly treasurer's report was submitted by City Treasurer Leckey for review and consideration. **Motion:** Councilmember Prieb made a motion to approve the May 2022 treasurer's report. **Second:** Councilmember Gupta seconded. **Vote: 4-0. Motion carried.**

Old Business:

Budget Discussion: City Treasurer Leckey opened the budget discussion with the question of whether or not the Council thought they wanted to exceed the Revenue Neutral Rate (RNR) for 2023. She noted, the county was not required to notify us of what our rate will be until June 15th; and with that, she did not have what our RNR is at this time. However, in line with what it was last year, it should give some indication as to what we are likely looking at again this year, and timeline wise, we need to start thinking about think we are going to do. She reminded the Council the decision last year was to exceed the RNR.

Councilmember Best inquired if there was a downside to exceeding the RNR. City Treasurer Leckey responded there isn't necessarily a downside; however, a postcard will be going out to residents this year, which is a new mailer from the county, explaining what the county is suggesting the RNR to be, what the city is proposing it to be, and what it will cost the property owner in taxes if they city exceeds the RNR. The postcard may lead to more questions than there have been in the past, so it will be more about educating the public on how difficult it would be to provide the services and do the things we are doing as a city if we did not exceed the RNR. Based on exceeding the RNR last year, and the current state of inflation, the Council was in agreement the city will likely need to exceed the RNR again for 2023.

The Council and City Treasurer Leckey went through the proposed 2023 budget by line item. Chief Grenier also went through the proposed 2023 Police Department budget with the Council. Discussion was held as they went a long and questions were answered. The Council will continue to review the budget and return with proposed adjustments to the 2023 budget at the August Council Meeting. City Treasurer Leckey encouraged the Council to reach out to her if they had any questions before the August meeting. City Treasurer Leckey also noted at the August Council Meeting, the Council will have to vote on whether or not to exceed the Revenue Neutral Rate and it has to be recorded in the minutes with a roll call vote.

Executive Session:

Mayor Lilja inquired if the Council wanted to make a motion to go into executive session to discuss Lizzie Weems' internship. City Attorney Daise advised an executive session would only be needed to discuss employment terms, not program terms.

An executive session was not called.

Motion: Councilmember Gupta made a motion to employee Lizzie Weems as an intern coming up with a sustainability project and plan and that I, Councilmember Gupta, will supervise, for no

more than 15 hours a week, at \$15 an hour, not to exceed \$2,000.00. **Second:** Councilmember Best seconded. **Vote: 4-0. Motion carried.**

Adjournment:

Motion: Councilmember Prieb made a motion to adjourn at 9:18 p.m. **Second:** Councilmember Noland seconded. **Vote: 4-0. Motion carried.**

The meeting adjourned at 9:18 p.m.

Respectfully submitted by:

Kathy Bounds

City Clerk



AREAS OF RESPONSIBILITY

Brady Lilja - Quivira Inc., Q2 Board, Lake Quivira Foundation and Police.

Gayle Best - Tree City, Railroad, Aesthetics, Landfill, City Hall and Holliday Drive.

Vacancy - Dam/Spillway, Litigation, 4th of July/Fireworks, and Holliday Drive.

Dave McCullagh - Budget/Finance, Ordinances, Gas Station, Landfill Odor, Deer Harvest and Research.

Annie Noland - Employee Performance Reviews and Issues, Insurance, Web Presence and vacant fire station space.

Greg Prieb - Roads, Lake Preservation, Zoning and Development, Building Requirements and City Hall.