

**CITY COUNCIL MEETING MINUTES
CITY OF LAKE QUIVIRA KANSAS
August 2, 2021
6:30 p.m.**

Present

Mayor Brady Lilja
Council President John Christy
Councilmember Gayle Best
Councilmember Dave McCullagh
Councilmember Greg Prieb, II
City Attorney Michelle Daise
City Administrator / City Treasurer Erin Leckey
City Clerk / Court Administrator Kathy Bounds
Chief of Police / Building Official Fred Grenier

By Zoom:

Councilmember Annie Noland

Visitors

Bill Cole – SIP Representative - 143 Lakeshore Drive South
Dean Lytton – Quivira Incorporated General Manager

ZOOM LOG-IN INFORMATION:

<https://zoom.us/j/91319560879?pwd=NU1meVFOMWdNWGVvVUNkSnR0WW45dz09>

Meeting ID: 913 1956 0879

Passcode: 761662

Dial in: +1 312 626 6799

Call to Order

Mayor Lilja called the meeting to order at 6:32 p.m.

Pledge of Allegiance

Council President Christy led the Pledge of Allegiance. All were welcomed to participate.

Visitor's Comments:

None.

Approval of Minutes from the Regular Council Meeting held on July 12, 2021. Following a correction in the minutes, listing the Chief of Police as present to absent at the July 12th Council Meeting, a motion was made to approve the July 12, 2021, Council Meeting Minutes. **Motion:**

Councilmember Best made a motion to approve the minutes from the July 12, 2021, Council Meeting. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

Treasurer's Report:

The monthly treasurer's report for July was submitted by City Treasurer Leckey for review and consideration. **Motion:** Councilmember McCullagh made a motion to approve the July 2021 Treasurer's Report as submitted. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

SIP Report – Bill Cole:

- **Final Report on the McClure Validation Study on Spillway Development.** Bill to send an email correspondence to the Dam Project Manager at McClure to voice concerns/frustrations about missed project timelines. If they cannot get the project on track immediately, termination of services with McClure may need to be considered and hiring another company to continue with the project. Bill will follow-up with the Council and City Attorney with their reply. If needed, the Council will call a Special Council Meeting if a decision is needed before the next regularly scheduled Council Meeting.
- **SMAC annual Report.** Bill advised this report has not been completed yet. The representative from Olsson who normally took care of it has left the company, and a new representative has been assigned. Bill will be meeting with the new representative, Brent Johnson, on Thursday, and they will do a walk through. Olsson Engineering will provide the report shortly thereafter.
- **Bridging the Gap – Garden Club SMAC Application.** Bridging the Gap is a not-for-profit organization that handles the application process for SMAC to determine funding priorities for smaller cities with storm water improvement projects that meet certain criteria. Bill to meet with the Garden Club to discuss program criteria and determine if any upcoming projects might qualify for this type of funding in 2022.
- **City/Q Inc and Resident Stormwater damage issues.** It was noted that Fred and Dean have been receiving calls about water getting into resident's homes/basements following rain events. By and large water getting into a resident's home is the responsibility of the resident to rectify; not the City's or QInc's. Bill discussed deterrent options such as curbs and gutters but noted not even those could prevent flooding occurring; however, they would slow the flow of the water down. Bill suggested a committee be formed to discuss long term planning for storm water issues. He suggested catch basins and curb and guttering as options. Bond issuance could be an option for funding these types of projects.
- **FS proposal – Proposal for Services to develop options/recommendations for a path forward on Dam, Spillway, Downstream Park and Related Infrastructure Development.** Decisions need to be made about which direction to go with the Spillway and the downstream park. Bill outlined options. A survey is needed to determine what ground the city owns and what ground Qinc. owns as part of this overall project. Councilmember Prieb will obtain a bid for survey work.

Police Chief's Report:

Chief Grenier provided his monthly report and asked if there were any questions. An inquiry about an incident at the Clubhouse was made. Chief Grenier advised it involved a temporary laborer, staffed by an outside staffing agency, not a QInc. employee.

An inquiry was made about how often we will receive a Fire Department Activity Report, noting we haven't seen one lately. City Administrator Leckey will reach out to the Shawnee Fire Chief and ask about it. It was last thought we would receive those quarterly.

City Attorney's Report

No report.

Council Reports:**Councilmember Best:**

Tree Trimming. Councilmember Best met with Elite Tree to obtain a bid for tree and brush trimming around the city for \$7,400.00. Following discussion of the areas that would be trimmed, it was determined the city will contract with Elite Tree the tree trimming service. The cost covers a onetime service. Future maintenance options were discussed. Councilmember Noland mentioned the emergency gate off of Renner Road, noting there are a couple of sapling trees growing in between the gate. She asked that this area be addressed as well. Councilmember Best will add this for Elite Tree to take care of. Because this was a budgeted item and funds are available, a motion was not needed to contract with Elite Tree.

Street Signs. Parking signs were all removed, and several new ones were added on Holliday Drive. The project continues to move forward.

Structure Study for front of City Hall. AMAI began the first phase of the project and preliminary results appear that this will be a feasible design. The study is ongoing, and Councilmember Best will provide updates as she receives them.

Council President Christy:

Mayor's Christmas Tree Lighting. The date has been secured for Mayor's Christmas Tree lighting, for the Saturday following Thanksgiving (November 27th). Council President Christy is working with Eric at the Clubhouse to fine tune festivities for the evening and will provide more information as it becomes available.

Councilmember McCullagh:

Fuel Station. Councilmember McCullagh reported on the gas station, noting it was power washed and cleaned up recently and is looking nicer. The numbers look good, and overall, things are moving in a very positive direction.

Councilmember Noland:

City's 50th Year Celebration. Councilmember Noland reported we are making great headway with planning for the celebration. Invitations will be ready to go out this weekend and will be delivered to black boxes. There will also be some mailed to former city employees and other off lake people. The video has been shot. Ron Bower provided his drone and took a picture of a human "50". Approximately 75 people came out for that, which was fun. We are still working on sponsorships in hopes of raising funds so we can do some extra things. Overall, we are making great progress and are right on target.

Tree damage. The tree that was planted in honor of Mike Cooper during the Arbor Day celebration has been destroyed by beavers as well as a few surrounding trees. Councilmember Noland suggested replacing Mike Cooper's honorary tree and putting some sort of protection material around it. City Treasurer Leckey advised of monies in the budget available for that.

Potholes. Councilmember Noland reported the Triathlon is coming up on September 4th and there are some potholes on the dam and on other streets in the community that the athletes will be participating on and asked if these could be filled before the event to prevent accidents. Dean Lytton advised he will make Brandon with Lake Maintenance aware of the potholes and ask that they be filled prior to the event. Councilmember Noland has reached out to the Shawnee Fire Department about having their support team here for the event. She hasn't heard back yet and inquired if there was another contact she should check with. Council President Christy will forward the contact information he was provided for the Fourth of July celebration to Councilmember Noland.

Councilmember Prieb:

Survey work. Following up from a request at the last Council Meeting, Councilmember Prieb provided a quote from Anderson Engineering to provide survey work. Details regarding boundaries of the survey, costs and funding of the survey, and impacts the survey would have on current and future projects were discussed. Following the discussion, a motion was made to contract with Anderson Engineering for the survey work.

Motion: Council President Christy made a motion to engage in the Anderson Engineering Proposal - 21PKC2-21-0102 - in an amount not to exceed \$7500.00 contingent upon review of the contract by the City Attorney, Michelle Daise. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

Motion: Council President Christy made a motion to allocate \$7500.00 from the Reserve Fund to fund the previously passed motion to approve the Anderson Engineering Proposal. **Second:** Councilmember Prieb seconded. **Vote: 5-0. Motion carried.**

Mayor's Report:

Discussion is under new business.

Old Business:

- I. **Budget Discussion – Erin Leckey.**

The Council reviewed the 2022 budget with the proposed changes from the last Council Meeting. City Treasurer Leckey noted if there were any additional changes they would like made, tonight would be the night to make them to avoid having to file an amended budget. Following discussion, the Council approved moving forward with the proposed 2022 budget as presented this evening for the Public Hearing.

City Treasurer Leckey reported the County was notified that we intend to exceed the neutral revenue rate and that we will hold our **Public Hearing on Monday, September 13, 2021, at 6:30 p.m.**

While not required this year, City Treasurer Leckey recommended sending out a budget summary sheet to residents via the black box, which will fall in line to what they are used to receiving about the budget, notating the hearing date and time, as well as notifying them we intend to exceed the revenue neutral rate with a section explaining what that means. She reported this year it is only required that the City publish the budget in our official newspaper, which is the Legal Record, but as a courtesy to resident's, she thought we should send out a flyer in the black boxes as we have in the past. The Council agreed.

New Business:

I. Consider Work Agreement for Surveying with Anderson Engineering. Discussion held and motion made/passed under Councilmember Prieb's report.

II. Discussion of 40 acres south of Lake Quivira.

Mayor Lilja briefed the Council on 40 acres just to the south of Lake Quivira that are for sale. Currently it is zoned mid-density residential, or mixed use, which would allow apartments and townhomes to be developed on the land. It is in the City of Shawnee, but borders Lake Quivira. It is also a huge watershed coming into the Duck Cove area and behind George Winters house. Mayor Lilja will be meeting with several other people on Tuesday to discuss options for possibly acquiring the ground. The price is unknown at this time. Mayor Lilja wanted the Council to be informed in case they receive any inquires. He will update the Council at the next Council Meeting if more information is obtained.

Executive Session:

None.

Adjournment:

Motion: Council President Christy made a motion to adjourn the meeting at 8:44 p.m. **Second:** Councilmember Best seconded. **Vote: 5-0. Motion Carried.**

The meeting adjourned at 8:44 p.m.

Respectfully submitted by:
Kathy Bounds
City Clerk



Brady Lilja - Quivira Inc., Q2 Board, Lake Quivira Foundation and Police.

Gayle Best - Tree City, Railroad, Aesthetics, Landfill, City Hall and Holliday Drive.

John Christy - Dam/Spillway, Litigation, 4th of July/Fireworks, and Holliday Drive.

Dave McCullagh - Budget/Finance, Ordinances, Gas Station, Landfill Odor, Deer Harvest and Research.

Annie Noland - Employee Performance Reviews and Issues, Insurance, Web Presence and vacant fire station space.

Greg Prieb - Roads, Lake Preservation, Zoning and Development, Building Requirements and City Hall.